



MEMBER INFORMATION UPDATE FORM

Each member of the Law Society of Alberta must complete and return this form by **March 15, 2010** (rule 164.1). The information in this form helps the Law Society to maintain accurate and up-to-date information regarding members. Please note that failure to complete and return this form by March 15, 2010 (subject to an extension of time authorized by the Executive Director's delegate) will result in a penalty of \$100. **Your annual certificate to practice will be withheld until the form is received by the Law Society.**

LAWYER INFORMATION – BUSINESS ADDRESS

(business contact information may be provided to the public upon request)

Last Name:		Given Name:		Member ID: (on member card)	
Business Name:					
Street Address:				City:	Postal Code:
Main Phone:		Direct Phone:		Fax:	
Email: (for Law Society use only)					

PERSONAL ADDRESS

(for Law Society use only)

Street Address:		City:	Postal Code:
Phone:	Email:		

MEMBERSHIP IN OTHER LAW SOCIETIES

(this information may be provided to the public upon request)

Admission Date:	Jurisdiction (province/territory):	Current Status:
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LAWYER DEMOGRAPHICS (OPTIONAL)

The Law Society is gathering statistics on the composition of the profession to better understand demographic trends and to develop programs and initiatives within its mandate to promote access by Albertans to a wide range of legal services.

Visible Minority	Aboriginal	Person with Disability	English as a 2nd language	Other _____
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The personal information collected in this form will be used or disclosed by the Law Society for one or more purposes contemplated by the Legal Profession Act, the Rules of the Law Society, the Code of Professional Conduct, or a resolution of the Benchers and will be accessible to all departments of the Law Society, including the Alberta Lawyers Insurance Association. We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Privacy Officer at (403) 229-4700.

LAWYER PRACTICE PROFILE

Go to www.lawsociety.ab.ca under the Membership Services section for the descriptions of the following areas of law.

Please indicate your area(s) of practice with percentages based on the approximate amount of time spent working in each area and ensure the total is 100%.

_____	Aboriginal	_____	International Business	_____	Environmental
_____	Arbitration	_____	Mediation	_____	Estate Planning & Administration
_____	Civil Litigation	_____	Tax	_____	Intellectual Property
_____	Corporate	_____	Administrative/Boards/Tribunals	_____	Matrimonial/Family
_____	Employment/Labour	_____	Bankruptcy/Insolvency/Receivership	_____	Real Estate Conveyancing
_____	Entertainment	_____	Commercial	_____	Other _____
_____	Immigration	_____	Criminal		

LANGUAGES (OPTIONAL)

Members of the public and the profession contact the Law Society and Lawyer Referral looking for a lawyer who speaks a certain language. We would like to be able to assist with these inquiries.

What languages do you speak (other than English)?

CONTINUING PROFESSIONAL DEVELOPMENT (USE ONLY IF YOU HAVE NOT MADE AN ONLINE DECLARATION)

Each year active lawyers are required to:

- Prepare a Continuing Professional Development Plan (CPD)
- Declare that a plan has been made – declarations can be made online at www.cpdalberta.ca or by using this form
- Keep a record of the plan for 5 years and provide it to the Law Society upon request

You can use the online tools at www.cpdalberta.ca to create your plan and make the declaration. Sample plans, FAQ and more information about the CPD program can be found on the Law Society's website www.lawsociety.ab.ca

Declarations must be made by **March 15, 2010**.

If you have already made a declaration online, it is NOT necessary to make another declaration at this time.

I declare that I have, since March 15, 2009, prepared and made a record of a Continuing Professional Development Plan, pursuant to the Rules of the Law Society of Alberta.

Signature

Date