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## Evaluation by Principal

Date: \_\_\_\_\_

Student: \_\_\_\_\_

Principal: \_\_\_\_\_

**After consultation with the appropriate supervisors, I rank this student's performance as follows:**

**1 = Unsatisfactory**

**2 = Acceptable**

**3 = High Quality**

**N/A = Not Applicable**

		1	2	3	N/A
1.	Quality of Work				
	(a) Writing ability				
	(b) Verbal ability				
	(c) Negotiating ability				
	(d) Analytic/academic ability				
	(e) Organizational Ability				
2.	Quantity of Work				
3.	Willingness to Work				
4.	Promptness/Efficiency				
5.	Soundness of Judgment				
6.	Initiative/Self-starting ability				
7.	Ability to assume sole responsibility on files				
8.	Clients' acceptance of both the student and student's work				
9.	Performance on office administrative matters (e.g. firm meetings, library)				
10.	Ability to work/cooperate with other lawyers and employees of firm				
11.	Leadership ability/ability to supervise others				
12.	Commitment and loyalty to firm				

13.	Economic contribution to the firm. Including generation of new clients and service to existing clients.				
14.	Participation in professional and community activities				
15.	Personal Factors:				
	(a) Personal appearance				
	(b) Office appearance/work habits				
	(c) Enthusiasm for the practise of law				

**COMMENTS:**

Areas of particular strength:

Areas where improvement could be made:

Comments regarding the Student from others in the office:

General Comments:

*Please remember that the purpose of this evaluation is to simulate a frank review of the articling process by both the Student and the Principal. Openness and tolerance on both sides will provide the best basis for a successful evaluation.*