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LawSocietyofAlberta

www.lawsociety.ab.ca

Form 2-1
(Rule 50)

Application for Admission as a Student-at-Law
Under Section 40(1) of the *Legal Profession Act*

NOTE: See the "Instructions to the Applicant" accompanying this application form.

This application is made to the Executive Director of the Law Society of Alberta for admission to the Law Society of Alberta as a student-at-law.

1. Name of Applicant: _____
First *Middle* *Last*

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____
(optional)

Residential Address: _____
(if different than above)

City: _____ Province: _____ Postal Code: _____

Telephone Number: _____ Fax Number: _____

Date of Birth: _____

Place of Birth: _____

Citizenship: _____

- | | | | |
|----|--|-----|----|
| 2. | My name has been changed. <i>(If "Yes", please explain on a separate attached page with a notarized official documentation of the change.)</i> | Yes | No |
| 3. | (a) I have received or am entitled to receive in _____ (year) a bachelor of laws degree or <i>juris doctor</i> degree from a faculty of common-law at a Canadian university, namely the University of _____. | Yes | No |
| | (b) I have received or am entitled to receive in _____ (year) a bachelor of laws degree or <i>juris doctor</i> degree from a faculty of civil law at a Canadian university, namely the University of _____. | Yes | No |
| | (c) I have received or am entitled to receive in _____ (year) a non-Canadian law degree from the University of _____. | Yes | No |
| | (d) I have asked the university from which I have obtained my law degree to send my official original transcripts directly to the Law Society. | Yes | No |
| | <i>If "Yes" to (b) or (c) above, complete (i) and (ii) below:</i> | | |
| | (i) The Federation of Law Societies' National Committee on Accreditation (the NCA) has evaluated my law degree. <i>(If "Yes", attach Certificate of Equivalency.)</i> | Yes | No |
| | (ii) I am a transitional applicant as defined in section 47(1)(c) of the <i>Legal Profession Act</i> and in Rule 50.3. <i>(If "Yes", complete (A) through (E) below.)</i> | Yes | No |

(A)	I ask that my academic qualifications be evaluated by the:	UCC	NCA
(B)	I have academic qualifications that comply with former section 39(1)(b) of the <i>Legal Profession Act</i> and Rule 50.3(3).	Yes	No
(C)	I have been granted a waiver under Rule 50.3(5). <i>(If "Yes", please attach waiver.)</i>	Yes	No
(D)	Full details of my other post-secondary degrees or diplomas and the name and address of the granting institutions and the dates of such degrees or diplomas are provided here:	Yes	No
(E)	I have asked the institution(s) where I did my pre-law work to send my official original transcripts directly to the Law Society.	Yes	No
4.	I have pleaded guilty to or been found guilty of:		
(a)	an indictable offence under any Act of the Parliament of Canada;	Yes	No
(b)	an offence under any Act of the Parliament of Canada where the offence was prosecutable either as an indictable offence or a summary conviction offence;	Yes	No
(c)	a summary conviction offence under the <i>Income Tax Act</i> , <i>Criminal Code</i> , the <i>Narcotic Control Act</i> , the <i>Controlled Drugs and Substances Act</i> or the <i>Food and Drugs Act of Canada</i> , or the <i>Income Tax Act</i> or <i>Securities Act</i> of any province of Canada;	Yes	No
(d)	a summary conviction offence under any other law in force in Canada punishable by a fine if the maximum fine for the offence was then at least \$25,000;	Yes	No
(e)	an offence committed outside Canada and similar to any of the kinds of offences described in clauses (a) to (d);	Yes	No
(f)	I have received a pardon for an offence described in clauses (a) to (e).	Yes	No
5.	I have pleaded guilty to or been found guilty of academic misconduct.	Yes	No
6.	There are proceedings currently pending in respect of charges against me for an offence of any of the kinds described in sections 4 or 5.	Yes	No
7.	I am an undischarged bankrupt.	Yes	No
8.	I have been a bankrupt.	Yes	No
9.	I am a judgment debtor.	Yes	No
10.	I have had a civil judgment made against me relating to fraud.	Yes	No
11.	I have disobeyed an order of a court.	Yes	No
12.	I have previously used a name other than that shown in this application.	Yes	No
13.	I am, or have been, a member of an extraprovincial law society or otherwise entitled to practise law in a jurisdiction outside Alberta. <i>(If applicable, provide a Certificate of Standing from any such jurisdictions.)</i>	Yes	No
14.	I have been found guilty in a disciplinary or unauthorized practice proceeding instituted against me by an extraprovincial law society or as a member of any other professional organization.	Yes	No
15.	There are disciplinary or unauthorized practice proceedings pending against me by an extraprovincial law society or by any other professional jurisdiction.	Yes	No

Name of Principal: _____
First Middle Last

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

The undersigned Principal acknowledges the following:

1. I have read the application of the applicant.
2. I am not aware of any reason, which would disqualify me from acting as Principal to the applicant.
3. I have reviewed Part 2, Division 2 of the Rules of the Law Society.
4. I have reviewed Chapter 2 of the *Code of Professional Conduct*.
5. I have reviewed the current Articling Handbook.
6. I acknowledge my obligations as a principal as outlined in the Articling Handbook and Chapter 2 of the *Code of Professional Conduct*.
7. I acknowledge that the applicant is not authorized to provide legal services until written confirmation that the applicant has been approved for registration as a student-at-law, and of the approved articling commencement date, have been received.

Date: _____
Principal Signature

The personal information collected in this form will be used by the Law Society for one or more purposes contemplated by the *Legal Profession Act*, the Rules of the Law Society, the *Code of Professional Conduct*, or a resolution of the Benchers and will be accessible to all departments of the Law Society, including the Alberta Lawyers Insurance Association. The information may be used or disclosed by the Law Society, now or in the future, for regulatory purposes, including Law Society investigations and proceedings. We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Privacy Officer at (403) 229-4700.



Application for Admission as a Student-at-Law under Section 40(1)

Instructions to the Applicant

1. General Information for the Applicant

In preparing your application, you should refer to the Articling Handbook, section 40(1) of the *Legal Profession Act* (R.S.A. 2000, c. L-8) and Part 2 of the Rules of the Society, in particular Divisions 2 and 3 and Rule 65. These provisions are set out in the material respecting applications for admission and are available on request from the Society.

- **You must receive the written approval of the Law Society before providing legal services as a student-at-law (Rules 52 and 53).**
- **You must provide the required documents and fees to the Law Society at least 30 days before your proposed articling commencement date (Rule 51(2)), subject to subrule (3)).**

2. Documents and Fees to Accompany your Application

Your application must be accompanied by the following:

- (a) two certificates of character and reputation in Form 2-4;
- (b) an Education Plan (Form 2-5 or 2-6) in compliance with Rule 57;
- (c) Articles of Clerkship (Form 2-8 or 2-9) in compliance with Rule 57;
- (d) proof of your academic qualifications under Rule 50(2);
- (e) payment of the prescribed application fee and admission fee (see manual);
- (f) last page of Articling Manual completed by Principal regarding the CPLED course;
- (g) full particulars in regard to any affirmative statement made in sections 7 through 23 of the application, (other than par.23(a));
- (h) if you are, or have been, a member of an extraprovincial law society or otherwise entitled to practise law in a jurisdiction outside Alberta, provide a Certificate of Standing from that jurisdiction;
- (i) if you do not have a Canadian common-law degree and your academic credentials have been the subject of an NCA appeal or a special resolution of the Benchers or of the Credentials and Education Committee (see Rule 50.2), provide full particulars (see manual).

3. Paragraphs 6 of the Application: Academic Qualifications

- (a) The academic credentials of applicants with a Canadian common-law degree will be evaluated by the Law Society. They will be evaluated according to an official original transcript. You must contact the institute involved and ask them to send your original transcripts to the Law Society. Notarized copies of your degree, diploma or transcripts will not be required and will not suffice.
- (b) If your application is dependent on a bachelor of law degree from a faculty of civil law at a Canadian university, or a non-Canadian law degree, your degree will need to be evaluated by the Federation of Law Societies' National Committee on Accreditation. Your application must be accompanied by a certificate of equivalence issued by the NCA (or proof of a successful appeal). Those with a law degree from a faculty of civil law at a Canadian university may apply to the Benchers to establish their equivalency by way of examinations prescribed by the Benchers rather than by the NCA (Rule 50.2(5)), and should contact the Law Society if they wish to make such an application.
- (c) If you are a transitional applicant (within the definition of s.47(1)(c) of the *Legal Profession Act*), you must choose whether you want to be evaluated by the UCC or the NCA (mark your choice accordingly in

- paragraph 6(c)(ii)(A) of the form). Your application must then be accompanied by a certificate of equivalence issued by the relevant body.
- (d) If your academic credentials have been evaluated by the UCC or the NCA, you must provide a certificate of equivalency or transcripts of your marks.
 - (e) If the law degree on which your application is based was completed more than three years before the Law Society receives your application, you must apply to the Credentials and Education Committee for permission (Rule 50(2) and (5)). Contact the Membership Group.

4. Definition

For the purpose of Form 2-1:

"extraprovincial law society" means:

- (a) in relation to Canada, a law society or comparable governing body of the legal profession or a class of the legal profession of a province or territory of Canada other than Alberta, or
- (b) in relation to a country outside Canada or a political subdivision of a country outside Canada, the body or official governing or regulating the legal profession or a class of the legal profession within that country or political subdivision.