



## 2009-2010 CPLED Program

### Alberta Information Circular



Students seeking admission to the Alberta Bar, must apply for admission, attend and successfully complete all of the requirements of Alberta's CPLED Program (Canadian Centre for Professional Legal Education). The CPLED Program is a regional professional licensing program that blends new and traditional forms of pre-call education. Alberta, Saskatchewan and Manitoba are the participating provinces.

The Law Society of Alberta administers applications for admission as a student-at-law and sets articling requirements. In Alberta, the Legal Education Society of Alberta delivers the CPLED Program on behalf of the Law Society of Alberta.

The CPLED Program is based on a Competency Profile – the skills or competencies which define a competent, newly called lawyer. The CPLED Program uses competency-based learning to aid the student in developing these skills or competencies. It is these competencies upon which the student is evaluated throughout the CPLED Program. The approach of competency-based education differs significantly from the traditional process that is based on a list of items a student must know in order to “pass” a course.

#### Timing of the CPLED Program and the Sessions

The CPLED Program will be offered twice in Alberta during the 2009-2010 program year. The CPLED Program consists of nine modules. Six of the modules are online and three of the modules take place in a face-to-face classroom setting. The face-to-face classes are offered in both Calgary and Edmonton.

The dates for the two sessions are:

#### First Session – August 10, 2009 to February 12, 2010

Module 1	Face-to-Face Classes	August 10 – August 14
Module 2	Online Module	August 17 – September 17
Module 3	Online Module	September 17 – October 8
Module 4	Online Module	October 8 – November 5
Module 5	Face-to-Face Classes	October 19 – October 23
Module 6	Online Module	November 5 – November 26
Module 7	Online Module	November 26 – December 17
Module 8	Online Module	December 17 – January 28
Module 9	Face-to-Face Classes	February 8 – February 12

#### Second Session – November 2, 2009 to May 14, 2010

Module 1	Face-to-Face Classes	November 2 – November 6
Module 2	Online Module	November 9 – December 10
Module 8	Online Module	December 17 – January 28
Module 5	Face-to-Face Classes	February 1 – February 5
Module 3	Online Module	February 8 – March 4
Module 4	Online Module	March 4 – March 25
Module 6	Online Module	March 25 – April 15
Module 7	Online Module	April 15 – May 6
Module 9	Face-to-Face Classes	May 10 – May 14

### **Mandatory Attendance and Participation**

Full-time attendance at, and participation in, all parts of the CPLED Program, is one of the requirements of successful completion of the CPLED Program.

### **Conduct During the CPLED Program**

Students participating in the CPLED Program are expected to conduct themselves with professional and academic integrity. A breach or suspected breach of CPLED's Professional Integrity Policy or the CPLED Program Agreement will be taken very seriously and may result in suspension or expulsion from the CPLED Program and the involvement of the Law Society of Alberta.

### **Assignments and Competency Evaluations**

The Program consists of fourteen voluntary assignments and nine mandatory competency evaluations. You will be required to successfully complete all nine competency evaluations. You must achieve a grade of "Competency Demonstrated" on each of the competency evaluations. Although the assignments are voluntary, it is strongly recommended that you attempt the assignments as doing so will increase the likelihood of receiving a grade of Competency Demonstrated on the Competency Evaluations.

The rules governing the requirements for successful completion of the CPLED Program, supplementals and appeals are in the Rules of the Law Society. They are also included in the Law Society Articling Handbook.

### **Admission to the CPLED Program**

Students with a common law degree from a Canadian law school are eligible to apply for admission to the CPLED Program. Students with either a civil law degree from a Canadian law school, or a law degree from a non-Canadian law school, are required to have their academic credentials evaluated by the Federation of Law Societies National Committee on Accreditation.

You must have commenced your articles or be under the jurisdiction of the Law Society of Alberta to participate in the CPLED Program.

### **Application for Admission**

To enroll in the CPLED Program, you must complete, sign and submit an Application for Admission to CPLED's Alberta office at 2610, 10104 - 103 Avenue, Edmonton, Alberta, T5J 0H8. Applications can be obtained directly from <http://www.cpled.ca/>. Late registration, changing or withdrawing from a session may result in an administrative fee.

On the Application for Admission, you will be asked to indicate which session you would prefer to attend. If you already have articles for the 2009-2010 year, it is recommended that you contact your principal or law firm before completing and submitting the Application. This will help ensure that the session preference indicated on the Application has taken into consideration the interest of your principal, your law firm and you.

Registration in each session will be limited. Registration is determined by the date an Application is received at CPLED's Alberta office. A spot will be granted on a first come first serve basis.

### **Tuition**

The Law Society of Alberta sets the tuition fee for the CPLED Program. For the 2009-2010 CPLED Programs, the tuition is \$2,522, plus \$126.10 GST, for a total of **\$2,648.10**. For students from the North West Territories, the tuition fee is \$4,644, plus \$232.20 GST, for a total of **\$4,876.20**.

### **Other Documentation**

You will be required to provide the following to CPLED:

- Passport-sized photo
- Tuition fee
- Signed copy of the 2009-2010 CPLED Program Agreement
- Copy of law school transcript which states that an LL.B. was conferred on you or a copy of a NCA certificate (including transcripts)
- Confirmation from the Law Society of Alberta that it has approved your articles

This information must be received by CPLED by July 15, 2009 for students registered in the First Session and by October 15, 2009 for students registered in the Second Session.

### **Privacy**

Your personal information may be exchanged between the Law Society of Alberta and CPLED (including those persons who administer the CPLED Program in Alberta). The exchange of that information is made for the purpose of monitoring your performance, assisting in the operation of the CPLED Program or governing the articling process. In addition, the Law Society of Alberta and your principal will be advised of your grades.

### **Accommodation**

The Law Society of Alberta and CPLED are committed to ensuring that students with disabilities receive accommodation to assist them during the Program while maintaining the integrity of the CPLED Program and materials. Any accommodation requested must not compromise the public interest in ensuring that lawyers are qualified to provide competent legal services.

### **Admission to the Law Society of Alberta**

The Law Society of Alberta administers the rules, regulations and procedures for articling students and principals. Students who want to article in Alberta must seek admission to the Law Society of Alberta as a student-at-law. This is a separate requirement from the requirement to register for the CPLED Program.

### **Additional Information**

Additional information about the CPLED Program will be posted at <http://www.cpled.ca/> as it becomes available. Please refer to the 2009-2010 Contact Information document located on the cpled.ca website to contact the CPLED office, if you have any further questions.

**Key Dates**

<p align="center"><b>FIRST SESSION</b></p> <p align="center"><i>August 10, 2009 – February 12, 2010</i></p>	<p align="center"><b>SECOND SESSION</b></p> <p align="center"><i>November 2, 2009 – May 14, 2010</i></p>
<p><b>July 15</b> Tuition, transcripts, signed Program Agreement and passport size photo due</p> <p><b>August 10 – August 14</b> Face-to-Face Classes, Module 1</p> <p><b>August 17 – September 17</b> Online, Module 2</p> <p><b>September 17 – October 8</b> Online, Module 3</p> <p><b>October 8 – November 5</b> Online, Module 4</p> <p><b>October 19 – October 23</b> Face-to-Face Classes, Module 5</p> <p><b>November 5 – November 26</b> Online, Module 6</p> <p><b>November 26 – December 17</b> Online, Module 7</p> <p><b>December 17 – January 28</b> Online, Module 8</p> <p><b>February 8 – February 12</b> Face-to-Face Classes, Module 9</p>	<p><b>October 14</b> Tuition, transcripts, signed Program Agreement and passport size photo due</p> <p><b>November 2 – November 6</b> Face-to-Face Classes, Module 1</p> <p><b>November 9 – December 10</b> Online, Module 2</p> <p><b>December 17 – January 28</b> Online, Module 8</p> <p><b>February 1 – February 5</b> Face-to-Face Classes, Module 5</p> <p><b>February 8 – March 4</b> Online, Module 3</p> <p><b>March 4 – March 25</b> Online, Module 4</p> <p><b>March 25 – April 15</b> Online, Module 6</p> <p><b>April 15 – May 6</b> Online, Module 7</p> <p><b>May 10 – May 14</b> Face-to-Face Classes, Module 9</p>
<p align="center"><b>May / June 2010</b> Supplementals</p>	



## CPLED Program

### Tuition Fees



#### Alberta Students

\$2,552.00 plus \$ 127.60 GST = \$2,679.60

#### North West Territories Students

\$4,644.00 plus \$232.20 GST = \$4,876.20

Tuition fees may be paid by cheque or money order and **must** be payable to *The Law Society of Alberta*. Please forward the cheques to the CPLED office at:

2610, 10104 – 103 Avenue  
Edmonton, Alberta T5J 0H8

Tuition fees must be received by CPLED's Alberta office no later than:

- ✓ July 15, 2009 for students attending First Session
- ✓ October 14, 2009 for students attending Second Session

If you have any further questions, please contact:

Cindy Gorgichuk  
Program Coordinator  
CPLED Program, Alberta

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