



Information about your CPLED Statement of Grades

What do I have to do to successfully complete the CPLED Program?

Successful completion of the CPLED Program requires attendance, participation, professional behaviour, completion of all Program requirements with professional and academic integrity, and the demonstration of competence in *all* required elements of the Program.¹

If I don't pass a requirement, can I make a supplemental attempt?

Yes, within limits. Course requirements may include assignments, competency evaluations, and examinations.

- (a) "the maximum number of supplemental attempts on mandatory assignments is one supplemental per assignment";
- (b) "the maximum number of supplemental attempts on competency evaluations is one supplemental per competency evaluation";
- (c) "the maximum number of supplemental attempts for all of the competency evaluations combined is total of three"; and
- (d) "the maximum number of supplemental attempts on examinations is one supplemental per examination,

subject to any right the student may have to repeat the CPLED program.

If, after the maximum number of supplemental attempts, there are still required elements in which the student has not demonstrated competence, the student has failed to meet the requirements for successful completion of the CPLED Program.²

Can I ask to have my performance re-marked?

Yes. A student who receives a grade of "competency not yet demonstrated" on a Program requirement may apply for a re-marking. Please contact CPLED directly for more information.³

Can I repeat the program?

Yes, within limits. A student who has not demonstrated competency in all assignments, competency evaluations and examinations may repeat the CPLED program, subject to the limitation set in Rule 63(2).⁴

¹ Rule 60.

² Rules 62(3) & (4) and 63(1).

³ Rule 62(2) and the Articling Handbook.

⁴ Rules 62(5) and 63(2).



Can I appeal?

Yes, in limited circumstances. There is no appeal if you still have the option of making a supplemental attempt. You can only appeal where you have run out of supplemental attempts and are required to repeat the CPLED Program. Even then, there are limitations. There is no appeal from the marking of a required element. Appeals are restricted to matters of current policy or procedure where, because of special or unusual circumstances, the application of a policy or Rule has been unfairly or unreasonably applied to the student.⁵

- Appeals must be submitted within 14 days of the later of:
- the date the student's Statement of Grades is mailed to the student; or
- the date the results, following a paid re-grading are mailed to the student (Rule 64.5(1)).

A student wishing to file an appeal, must provide a written notice of appeal, a sworn affidavit setting out any facts relied on and a non-refundable fee of \$100.00 within the prescribed timelines to the Executive Director of the Law Society of Alberta. The student must also provide a copy of the notice of appeal and affidavit to the Legal Education Society of Alberta.

A form of notice of appeal and affidavit are available from The Law Society.

CPLED appeals are addressed in the Rules of the Law Society of Alberta (Rules 64 to 64.10) and in the Guidelines for Bar Admission, Transfer and Reinstatement Examination Appeals, which are available from the Membership Group of the Law Society. It is incumbent on students considering or undertaking an appeal to review and understand those materials.

(Please note: The information contained in this package does not apply to "transitional" applicants as defined by Rule 63.1)

⁵ See Rules 62(6), 64.1 and 64.3.